

MEETING OF LIBRARY BOARD OF DIRECTORS

SALEM FREE PUBLIC LIBRARY

TUESDAY, JANUARY 11, 2011

PRESENT: Liz Householder, Brenda Holmwood, Bobbie Ziegra, Jackie Hemond, Michelle Guertin, Sharon Sanders, Jim Fogarty

ABSENT: Phil James

GUESTS: None

ADDITIONS TO AGENDA – None

CALL TO ORDER at 6:15 PM by Chairperson Michelle Guertin

PUBLIC COMMENTS – Jim discussed Pavilion Committee activity, distributed information concerning the Old Library Building.

GENERAL PROCEEDINGS

- **Minutes of last meeting**

Minutes of 12/14/10 meeting reviewed and accepted as amended. Motion by Liz, seconded by Sharon, M/C 5-0.

- **Financial report** presented by Liz as of 1/11/11 reviewed. Motion to accept by Sharon, second by Brenda. M/C 5-0. Michelle made a motion to close the checking account used for the Target Grant with a balance of \$606.73 after the bill for the AWE computer system is paid. Motion seconded by Sharon. M/C 5-0
- **Correspondence - None**
- **Librarian's report** – Annual Report reviewed, current expenditures, monthly statistics reviewed. More wet tiles found on the ceilings.
- **Friends of the Library report** – Sharon reminded us of next meeting of The Friends at 7 PM on February 16 at the library, and the Annual Meeting on May 18 at 7 PM at the Library.

OLD BUSINESS

- Inquiry into the Memorandum with Friends continues.
- Old Library Discussion – Michelle and Sharon will schedule a meeting with John Butts to clarify Old Library issues. Discussion of two thoughts for use of restored cupola from Old Library- (1) used on new pavilion or (2) replaced on Old Library. Jim will investigate cost of both proposals.
- Budget for 2011-2012 – Salaries were discussed and priorities were defined. A Special Meeting to discuss the rest of the budget to be held January 21, 2011 at 1 PM at the Library.

NEW BUSINESS

- Special Meeting will be held January 26, 2011 at 1 PM to develop policies for the Library Board.

OPEN DISCUSSION – Head Librarian evaluation completed – good positive discussion. Filed with Kevin.

ADJOURNMENT- motion to adjourn made by Brenda at 9:08 PM, seconded by Liz.. M/C 5-0.

Respectfully Submitted,

Roberta Ziegra
Recording Secretary

NEXT MEETING FEBRUARY 15, 2011 AT 6:15 PM